

**DATE:** December 2, 2020**FILE:** 0530-01**TO:** Chair and Directors  
Committee of the Whole**FROM:** Russell Dyson  
Chief Administrative OfficerSupported by Russell Dyson  
Chief Administrative Officer***R. Dyson*****RE: Chair / Vice-Chair Remuneration****Purpose**

To renew the arrangement for the division of the Board Chair's remuneration with the Vice-Chair.

**Recommendation from the Chief Administrative Officer:**

THAT \$5000 of the 2021 Chair remuneration be allocated to the vice-chair for the period December 1, 2020 to November 1, 2021 in recognition of the vice-chair's role in supporting the chair including acting as co-chair of the Comox Strathcona Waste Management Board.

**Executive Summary**

In December of 2019 an arrangement was established through Board resolution to share a portion of the chair's remuneration. This division of remuneration was proposed as there was no additional remuneration for the vice-chair position and in light of the work being done, including:

- Time and effort spent on agenda review and strategic directions;
- Supporting the chair for official duties; and
- Acting as co-chair at the Comox Strathcona Waste Management Board.

At the request of Chair Ketler this report has been prepared to enable the renewal of this arrangement in accordance with Bylaw No. 236 being the "Comox Valley Regional District Remuneration and Expenses Bylaw 2012" which calculates the chair's remuneration as of January 1, 2021 at the rate of the prior year plus the annual change in the BC Consumer Price Index (CPI).

This proposed arrangement presents no budget increases or impacts. Staff will consider investigating a more formal and permanent arrangement as part of the next scheduled remuneration review for elected officials which is scheduled to occur in 2021.

Prepared by:

***J. Martens***

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Jake Martens  
General Manager of Corporate Services